



7

APPENDIX-III

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER
IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING
EXTENSION / UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF
SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on safety and security of Children in Schools developed by NCPCR and the National Building Code)

PART - A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1.	Affiliation Number allotted by CBSE to the school	: 1030110
2.	Name of the School as per affiliation letter of CBSE	: ST. MARY CONVENT HIGHER SECONDARY SCHOOL
3.	Address of the School	: 1250 QUARTERS, TULSI NAGAR, BHOPAL
4.	Standard / level / class up to which the school is running	: HIGHER SECONDARY
5.	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	: YES
6.	U-DISE code allotted to the school	: 23320301215
7.	Name and address of the trust / society / company (under section-8) running the School as on date	: THE SOCIETY OF THE POOR SISTERS OF OUR LADY, BHOPAL
8.	Is the trust / society / company duly registered with the competent registering authority and the registration is valid as on date?	: YES
9.	Purpose of present application	: RENEWAL OF APPICATION
10.	Location of School	: BHOPAL
11.	Has the school obtained Recognition Certificate from the State Government from class 1 st to 8 th ?	: YES
12.	Number of Recognition Certificate from class 1 st to 8 th and date of issue	: No.10494 14/06/2022
13.	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	: NO

[1]

Sr. Mary
PRINCIPAL
St. Mary's Convent Sr. Sec. School
BHOPAL

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14.	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	: YES
15.	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	: YES
16.	Total area (in square meters) in respect of 12 and 13 above on which the school is situated	: 8126 Sq.mtr
17.	The land is in the possession of the school / Trust / Society / Company legally by way of	: LEASE
18.	Name of the Owner / Lessee of the land in respect of point -14 above	: CHAIRMAN BHOPAL SCHOOL OF SOCIAL SCIENCE
19.	In case the land is in the possession of the society / school by way of lease as per Sate Government norms, the period of the lease	: 05/12/2005 to 05/12/2035
20.	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point - 14 above ?	: NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	: YES
21(a)	If yes the date of last inspection	: 14/03/2024
22.	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	: YES
22(a)	If yes the date of last inspection	: 24/01/2024
23.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	: YES
23(a)	If yes the date of last inspection	: 13/03/2024
INFORMATION REGARDING THE STAFF		
24.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	: YES
25.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	: YES

26.	Is the salary to the teachers and other : employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
27.	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES

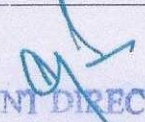
Signature with Stamp (of School Manager)	Signature with Stamp (of School Principal)
---	---

PART - B
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No 1322 Date of Issuance .. 23-11-21

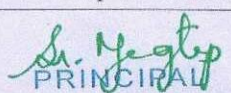
1. This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2. Is the school recommended for extension / upgradation of affiliation? yes


JOINT DIRECTOR Signature
 (Name and Stamp of Issuing DEO)
 District Education Officer / NAME OF DISTRICT
 FIRST/SECOND/THIRD SECRETARY (EDUCATION) / NAME OF EMBASSY

Counter Signature

 (Name, Designation and Stamp)
DISTRICT COLLECTOR / DEPUTY COMMISSIONER
 (or his authorised representative*)
NAME OF DISTRICT
DEPUTY CHIEF OF MISSION / AMBASSADOR / NAME OF EMBASSY
 (*Not Below the rank of a Group-A Gazetted Officer)


PRINCIPAL
 St. Mary's Convent Sr. Sec. School
 BHOPAL